

~~CONFIDENTIAL~~*forwarded*
8/13

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Logistics Internal Candidates for the
October Running of the Career Trainee Program

FROM:

Henry P. Mahoney
Director of Logistics

EXTENSION

NO.

OL 0031-85



DATE

19 JUL 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/OTE
936 C of C

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1. For concurrence

2.

3. D/Pers

3. For concurrence

4.

5.

6. DDA
7D18 Hqs

6. For approval

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~~CONFIDENTIAL~~

19 JUL 1985

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Personnel
Director of Training and Education

FROM: Henry P. Mahoney
Director of Logistics

SUBJECT: Office of Logistics Internal Candidates for the
October Running of the Career Trainee Program

1. Since the inception of the Directorate of Administration's participation in the Career Trainee (CT) Program last year, the Office of Logistics (OL) has been heavily involved in the program. To date, we have had two OL officers who have successfully completed the program, and we currently have four internal officers who are at various stages toward the completion of the program.

2. When our training panel and career board met during the summer of 1984, internal OL candidates were selected for nomination to the CT Program throughout the following year, with four candidates identified for entry into the October 1985 running of the course. Two of these individuals have been on PCS assignments abroad, and one is involved in a sensitive Office of SIGINT Operations project requiring extensive TDY's abroad. Given these circumstances, the first available class for them is the October 1985 class. All of our planning and their processing has been based on this timing. A fourth officer, based in Headquarters, has been processed and has been accepted into the October 1985 class.

3. It is our understanding that the prime factor inhibiting a larger number of internal candidates for the October class is the limitation of the number of students that

25X1

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C O N F I D E N T I A L

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that they may be accommodated in the October class.
Accordingly, it is requested that these three individuals be
enrolled in the October 1985 class.

4. You should be aware that, generally speaking, OL
internal candidates are selected from individuals who have been
with the Agency one year or less. We value the opportunity to
take a brief look at these individuals on the job before
investing one year of full-time training. Our training panel
and career board recently selected six additional internal
candidates to be processed for CT classes commencing in January
1986. We would, of course, be willing once again to waive the
25X1 [] for any of these individuals if a ceiling cap remains on
that particular segment of the training.

5. Your cooperation in this matter is appreciated.

25X1 []
Henry P. Mahoney ✓

CONCUR:

25X1 * []
Director of Training and Education

Agust B. Jr
Date

Director of Personnel

Date

APPROVED:

Deputy Director for Administration

Date

25X1- will waive [] only in ²extremis, i.e. ^{if} we cannot
accommodate all CTs
in the 4 [] in
25X1
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